



MAIL STOP MISSING PARTS  
PATENT  
32860-000632/US

IN THE U.S. PATENT AND TRADEMARK OFFICE

Applicant(s): Thomas BIRKHOELZER Conf. No.: 9598  
Appl. No.: 10/673,213 Group: 3626  
Filed: September 30, 2003 Examiner: Unknown  
For: WORKFLOW MANAGEMENT SYSTEM AND METHOD WITH  
CONTINUOUS STATUS MANAGEMENT

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**THIS IS NOT A NEW PATENT APPLICATION**  
LETTER SUBMITTING DOCUMENTS  
FOR COMPLETION OF AN APPLICATION

U.S. Patent and Trademark Office  
220 20<sup>th</sup> Street S.  
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Arlington, VA 22202

December 2, 2004

Sir:

The application papers for the above-identified application were originally filed on **September 30, 2004**, and the application was assigned **Application No. 10/673,213**.

☒ Under the provisions of 37 C.F.R. §§ 1.41(c) and 1.53(f), attached hereto is the executed Declaration of the inventor(s) (☐ original ☒ photocopy), necessary for completing the filing requirements in connection with the above-identified application.

☐ Under the provisions of 37 C.F.R. §§ 1.41(c) and 1.53(f), attached hereto is the executed Declaration that was attached to the specification at the time of execution. The attached specification is a true copy of the specification that was filed in the U.S. Patent and Trademark office on \_\_\_\_, including any amendments thereto (if applicable) filed on even date therewith.

☐ The undersigned hereby declares that "Attorney Docket No. \_\_\_\_ on page 1 of the inventors' Declaration, filed on \_\_\_\_, corresponds to Appl. No. \_\_\_\_, filed \_\_\_\_, entitled "\_\_\_\_."

☐ Attached are \_\_\_\_\_ (\_\_\_\_) sheet(s) of formal drawings.

☒ Attached is a copy of the Notice to File Missing Parts of Nonprovisional Application.

The Government Filing Surcharge (37 C.F.R. § 1.16(e)) and the basic Government Filing Fee (37 C.F.R. § 1.16(a)-(d)) (if applicable) is attached hereto and calculated as follows:

☐ Filing Fee \$0.00

☒ Surcharge ☒ Large Entity - \$130.00;  
☐ Small Entity - \$ 65.00)

☐ Attached hereto is a Statement Claiming Small Entity Status (☐ original ☐ photocopy).

☒ Submitted concurrently herewith **under separate cover** for recording is an Assignment.

☒ No extension fee is required because the undersigned has filed the documents within the allotted time given by the U.S. Patent and Trademark Office. However, if for some reason it is determined that an extension of time is necessary, applicant hereby respectfully petitions for an extension of time for the filing of the present paper in accordance with the provisions of 37 C.F.R. § 1.136 and 37 C.F.R. § 1.17.

☐ Applicant hereby respectfully petitions for a \_\_\_\_ ( ) month(s) extension of time for the filing of the present paper in accordance with the provisions of 37 C.F.R. § 1.136 and 37 C.F.R. § 1.17. The required fee of \$0.00 is attached hereto.

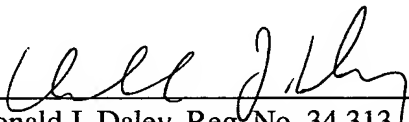
☒ A check in the amount of **\$130.00** to cover the basic filing fee, surcharge fee, and any extension of time fees (if applicable) is enclosed.

☐ Please charge Deposit Account No. 08-0750 in the amount of \$0.00. A triplicate copy of this transmittal form is enclosed.

If necessary, the Commissioner is hereby authorized in this, concurrent, and future replies, to charge payment or credit any overpayment to Deposit Account No. 08-0750 for any additional fee required under 37 C.F.R. §§ 1.16 or 1.17; particularly, extension of time fees.

Respectfully submitted,

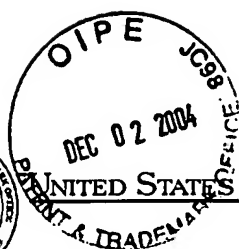
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Attachments: As stated above



UNITED STATES PATENT AND TRADEMARK OFFICE

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APPLICATION NUMBER	FILING OR 371 (c) DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/673,213	09/30/2003	Thomas Birkhoelzer	32860-000632/US

30596  
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RESTON, VA 20195

CONFIRMATION NO. 9598

## FORMALITIES LETTER



\*OC000000014378499\*

Date Mailed: 11/16/2004

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted***Items Required To Avoid Abandonment:**

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- Late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 was not received.

**SUMMARY OF FEES DUE:**

Total additional fee(s) required for this application is **\$130** for a Large Entity

- **\$130** Late oath or declaration Surcharge.

Replies should be mailed to: Mail Stop Missing Parts  
Commissioner for Patents  
P.O. Box 1450  
Alexandria VA 22313-1450

*A copy of this notice **MUST** be returned with the reply.*

12/03/2004 EABUBAK1 00000012 10673213

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PART 2 - COPY TO BE RETURNED WITH RESPONSE